



## **King's Women in Law Constitution**

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## **1. Feminism**

There is no set definition of feminism or what it means to be feminist.

King's Women in Law (KWIL) accepts different opinions of feminism including intersectional views.

## **2. Aims of KWIL**

KWIL is a community for students to celebrate women and their accomplishments in all areas of law. We aim to address the issues surrounding career progression that are unique to women in the legal sector. Moreover, we aim to contribute to the discussion on gender equality, employment law regulation, and progress toward gender, ethnic, and background diversity.

In relation to other societies and the student body, we provide a space for people to address issues related to law that aren't well accepted in established spaces. We aim to counter and contrast the established norm of society events.

## **3. Society of the Dickson Poon School of Law**

KWIL is a society of the Dickson Poon School of Law.

KWIL is not part of KCLSU. This is because of the KCLSU 'Safe Space Policy'. We encourage free speech and open discussion of topics relating to the issues we aim to address whilst naturally creating a genuine safe space through the good faith of our members. In previous events there has been appropriate, stimulating and unrestricted discussion, thanks to the genuineness of those in attendance and the nature of our events. We do not see a need for 'safe space marshals', rather we encourage members to take responsibility for acting respectfully upon themselves.

## **4. Co-Founders**

The co-founders of KWIL are: Eliska Ludvova, Kate Rogozina, Joanna Griffin, and Taylor Katherine Wong.

2016/17 – No role titles within the committee.

2017/18 – Taylor Katherine Wong will be President.

2018/19 – Eliska Ludvova or Joana Griffin will be President, to decide between themselves with option of being Co-Presidents.

## **5. The Executive Committee**

### **5.1 Roles**

President  
Vice President  
Treasurer  
Mother-Daughter Network Coordinator  
Head of Marketing  
Publications Officer  
Events Coordinator  
Head of International Ambassadors

### **5.2 Communication**

The executive committee will meet regularly, at least once a week.

The committee will communicate with each other to keep up to date on the work being done. This can be through CC or BCC committee members in on emails and online messaging.

### **5.3 Membership**

All committee members must be members of the society for the duration of their role.

### **5.4 Responsibilities**

All committee members are responsible for brainstorming event ideas and bringing in connections. Additionally, all committee members must attend events (except in the case of illness or career related events) and encouraging or raising issues to do with the aims of the society.

President (preference for current KWIL Committee member): scheduling and creating the agenda for weekly committee meetings, liaising with external contacts and acting as a point of contact for all matters, liaising with firms and chambers, creating strategy for marketing and events, implementing feedback and suggestions from society members, running elections for the following year, proposing society policies and overseeing changes to the constitution.

Vice President (preference for current KWIL Committee member): supporting the functions of the president, ensuring that the committee runs smoothly, reminding committee members of tasks and picking up when needed, booking rooms for meetings, and liaising with internal law school officials.

Treasurer: creating and maintaining a budget, securing and communicating with sponsors, working alongside the Publications Officer to send an end of term update to sponsors each

term, facilitating payment for all outgoings, keeping track of paid memberships, promoting paid membership and outlining benefits and policies, keeping track of obligations toward sponsors, facilitating reimbursement for outgoings.

Publications Officer: managing and promoting the KWIL blog, co-ordinating the monthly newsletter to the mailing list, responding to emails or re-directing queries to appropriate committee members when necessary (to be agreed on in meetings), responding to Facebook messages, taking minutes at meetings, printing signs, overseeing all other admin.

Head of Marketing: creating marketing strategies for each event, ensuring appropriate notice to members for each event, sharing Facebook events to appropriate groups (to be agreed on in meetings), sharing events to non-law societies and groups, inviting members to events on Facebook, designing the cover photos for the Facebook page and events, overseeing the Instagram and LinkedIn pages, maintaining and updating the website, ensure continuity of image of branding from previous years.

Mother-Daughter Network Coordinator: performing all necessary tasks to grow and maintain the Mother-Daughter Network including but not limited to: creating and collecting sign-ups for mothers and daughters, running network meet ups each term, checking in and providing opportunities for feedback from participants, reaching out to firms and chambers for network sign ups, pairing mother and daughters in a systematic and transparent manner, inviting participants to all KWIL events.

Events Coordinator: Responsible for liaising with King's Venues to arrange room bookings and catering orders, working alongside the Head of Marketing to create Eventbrite links at least two weeks before events, cross-checking members tickets with membership status, checking attendance at each event, enforcing attendance and non-compliance with KWIL's non-attendance policy.

Head of International Ambassadors: recruiting international ambassadors within KCL representing various regions of the world, communicating and checking in with international ambassadors, creating an event with international dimensions, bringing international dimensions to the Mother Daughter Network and all other events when possible, running meetings once or more per term or more with all international ambassadors, insuring the attendance of international ambassadors at KWIL events.

## **6. Appointment of the Incoming Committee**

### **6.1 Nominations**

The nomination period will be for the duration of one week in March, with the specific dates to be decided each year by the current committee.

Between the end of nominations and beginning of the voting period, all nominations and manifestos will be vetted by the current committee. The committee will maintain its discretionary right to refuse applications and will have to give reasonable argument for

its decision. This will not amount to feedback.

Each candidate must submit a CV and a manifesto (no more than one A4 side) to [kingswomeninlaw@gmail.com](mailto:kingswomeninlaw@gmail.com).

## **6.2 Eligibility**

Except in exceptional circumstances, only current committee members are encouraged to submit nominations for the positions of President and Vice President.

All students at KCL (undergraduate and postgraduate, law and non-law) are able to submit nominations.

Each person may submit a nomination for one position only, unless they were previously a member of the committee, in which case they may be able to submit two.

## **6.3 Voting**

The voting period is to be decided each year by the current committee.

Eligible voters must be a paid KWIL member or signed up to our mailing list before the 1<sup>st</sup> of March that year.

Current committee members' votes are equivalent to five votes.

Each voter will only be able to vote once.

## **7. Relationship with KCL Law Society**

KWIL is a separate society but will aim to maintain a good relationship with the KCL Law Society.

## **8. Funding**

The incoming committee will have the responsibility to contact the following regarding funding, sponsorship and event collaboration for the upcoming year:

Law Firms  
Chambers  
The Dickson Poon School of Law  
Any other viable source

## **9. Membership**

Membership of KWIL is to be purchased yearly.

Members will have exclusive access to the Mother Daughter Network and priority for all

events.

KWIL will also have a mailing list open to non-members, through which a newsletter is sent once a week.

## **10. Events**

KWIL will host at least one career panel event a year, one feminist legal theory event a year, one social event a year, and one Mother-Daughter Network meet up event a year.

KWIL will also aim to collaborate with firms and chambers to host events with their women's networks.

Events will be publicised at least two weeks in advance, except in exceptional circumstances. They will be marketed to law and non-law students (see description of committee roles in part 5.4 for details of methods of marketing).

Aim to have an international or academic perspective at events.

## **11. The Mother Daughter Network (MDN)**

The Mother Daughter Network is the foundation of the supportive community we aim to foster. It consists of a mentoring scheme, linking students at KCL to women professionals, both barristers and solicitors.

The Mother Daughter Network Coordinator is responsible for coordinating all aspects of the network (both the solicitor branch and the barrister branch).

The Mother Daughter Network is exclusively for members of KWIL.

Mentors and mentees are matched based on the career aspirations of the mentee and the experience of the mentor. It follows that matches are not made on a first-come-first-served basis. Matches are made on a rolling basis throughout the year.

Mentors and mentees are encouraged to communicate in a way which best suits them. They are encouraged to exchange emails at least once a month and meet up once each term. Students must appreciate that these are professionals who have given up their time to offer advice and guidance and should do their best to facilitate communication and build a constructive relationship.

## **12. International Ambassadors**

The aim of the International Ambassadors is to bring an international perspective to KWIL events, the Mother Daughter Network and to any other aspect of KWIL where possible.

The International Ambassadors will be led by the International Ambassador Head (see section 5.4).

KCL students with links to countries other than the UK are eligible to be an International

Ambassador.

International Ambassadors must meet at least once a term and are expected to attend KWIL events.

### **13. Changing the Constitution**

To change the constitution or any of the documents alluded to in it, at least 80% of the executive committee must vote for the amendment in a meeting.

Members will be made aware of any amendments.

### **14. Social Media & Communication**

#### **14.1 Emails**

[kingswomeninlaw@gmail.com](mailto:kingswomeninlaw@gmail.com) is the official KWIL email address. This will be the main point of contact between KWIL, members and external contacts. This does not preclude the committee from using personal email addresses for KWIL related correspondence if deemed appropriate.

In addition to newsletters (see section 9), KWIL will send invites to events to the law student mailing list (through KCL Outlook) as deemed necessary.

#### **14.2 Facebook**

The Facebook page will be updated regularly, advertising all KWIL events and other relevant information (see section 5.4 for the role of Head of Marketing).

The Facebook page may be used to share information about other events if they further KWIL's aims and do not clash with any KWIL event. This is to the discretion of the current committee.

Facebook Messenger will be available as a method of contacting the committee. The committee aims to respond to any messages promptly and informatively.

#### **14.3 Instagram**

Head of Marketing will oversee regular use of the @kingswomeninlaw Instagram account (see section 5.4).

#### **14.4 Website**

The website will be kept up to date and will be used to provide general information about KWIL.

The KWIL Blog is to create a space to discuss matters related to the aims of KWIL (see section 2). The KWIL blog will be overseen by the Publications Officer who will have discretion to decide whether or not to publish a submission. Submissions may be made by

anyone to [kingswomeninlaw@gmail.com](mailto:kingswomeninlaw@gmail.com).